

**Town of Hamilton
Community Preservation Committee
December 12, 2009 Minutes**

Attendees

The meeting was held in the Memorial Room of Town Hall with the following Committee members in attendance: Dave Carey, Chris Davis, Peter Britton, Ray Whipple, Edwin Howard, and Leigh Keyser. Christine Berry as CPC Coordinator was also present. With a quorum present the meeting was called to order.

Funding Applications for FY 2011 for CPA Funding

The purpose of this portion of the meeting is to review the final applications for FY2011 CPA Funding. The following projects have been deemed eligible under CPA guidelines.

Old Library Requests – Replacement of Windows at Old Library

Melissa Roy and Mimi Fanning were present to discuss this proposal. Melissa began by explaining that the new boiler is expected to be funded through the energy audit that the Town will be undergoing, so they are removing that funding request. The only request for the old library at this time is a proposal for new windows. The windows at the old library are very inefficient and do not open and close. The proposal is to replace 28 windows in the building which are in keeping with the architectural of the building. There are three departments actively using the building – Council on Aging, Recreation, and Fire. The Town has just hired a firm to conduct a financial analysis to determine whether the building could be converted to 10-20 units of senior affordable housing and senior center. The analysis should be complete within three months. The Committee could make a recommendation to Town Meeting pending the result of the analysis. The Committee also expressed interest in seeing the windows restored given the uncertain future of the old library. It may make sense to restore the windows at the old library rather than replace them as a way to save funds. Melissa will work to secure an estimate for that work. It will be circulated to the Committee prior to their next meeting.

Highland Street and Asbury Street Pedestrian Path

Christopher Little, the applicant, was not present to discuss this proposal. The Committee expressed concern that not many people would benefit from this project. There will be ongoing maintenance associated with this project. The applicant has not coordinated with John Tomasz and should do so.

Preservation and Restoration of Cutler Park

Jim Hankin, the applicant, was not able to attend the meeting to discuss the proposal. The Committee expressed concern that this proposal looked to be a way to try to spend money rather than one in which many residents would benefit. The neighbors may object to this project. This may be better suited as an Eagle Scout project.

HHA Kitchenette Renovation Project

Julie Martineau, the applicant, was not present to discuss this proposal. The architect fees would be less this time since most of the work was already complete. The cost estimate is roughly \$6,000.00 for each kitchenette. Twenty kitchenette units are still in need of replacement.

Acceptance of minutes from November 12th CPC meeting

The minutes from the November 12th CPC meeting were accepted.

CPA Project Close-Outs

Christine informed the Committee that the FY07 Masconomet Plaque project has been completed with \$300.00 remaining. The remaining funds will go into the Historic Preservation reserves. The FY09 Community House and Weaver Pond projects have also been completed. The Community House spent their entire appropriation. There was \$54.39 remaining in the Weaver Pond project which will be deposited into the Open Space reserve account. All CPA FY09 projects are now complete.

Update on Historic Preservation Reserve

Christine informed the Committee that due to the MUNIS CPA reserve accounts not being updated, less funding was in historic preservation reserve than what was reflected at the time of Special Town Meeting in October. At Special Town Meeting in October, \$28,000 was appropriated from these reserves to fund the replacement of the front steps at Town Hall. There was not enough in the reserve account to fund this. There was a deficit of \$11,444 which will be funded out of the Fund Balance Unreserved.

Meeting Adjournment

The meeting was adjourned at approximately 8:40pm.